

## **Extension of Tenure of the Director General**

As per the decision 11.2 of the 10<sup>th</sup> Meeting of the Governing Council of SACEP it was recommended that :

*'The meeting considered that an extension of two years may be granted to the current three year term based on a performance appraisal of the Director General. Such performance appraisal shall take place after the end of the second year of the tenure.*

*The criteria for performance appraisal of the Director General shall be developed by the member states. The performance appraisal shall be agreed upon by the National Focal Points at a meeting and subsequently sent to the 11<sup>th</sup> Meeting of the Governing Council of SACEP for information.'*

(The decision of 10 GC-SACEP is attached as Annex 1).

The Director General completed two years of service on 20<sup>th</sup> April 2007 and the recommended Performance Appraisal had to be carried out. As per the decision of the 10<sup>th</sup> GC, the SACEP Secretariat discussed this matter with the Hon' Chairman of SACEP on his visit to the Secretariat on 16.07.07. Subsequently, vide our letter dated 24<sup>th</sup> August, 2007, we requested the Hon' Chairman of SACEP to finalise the date of the National Focal Points Meeting. Later the matter was put before the 103<sup>rd</sup> Meeting of the Consultative Committee on 30.11.2007 and on their approval the SACEP Secretariat proposed to hold a National Focal Point Meeting on 25<sup>th</sup> February 2008 in Colombo and requested the National Focal Points vide their letter dated 3<sup>rd</sup> January 2008 to which the Draft Agenda was attached and this item was included as Agenda Item 9. The Government of Sri Lanka, the host country, recommended to all the member countries through their letter No. 04/01/08/01-ii dated 7-1-08 that the National Focal Point Meeting should be held immediately, prior to the GC Meeting. Therefore, the matter was included as an agenda item 6.2 in the Preparatory Meeting of the National Focal Points scheduled to be held on 20<sup>th</sup> May 2008 prior to the 11<sup>th</sup> Governing Council.

As directed by the 10 GC-SACEP, criteria for the performance appraisal should be developed by the Member States. To facilitate the Performance Appraisal, SACEP Secretariat drafted a Performance Appraisal Form for the Director General based on an Assessment Form of UNDP, Regional Office in Sri Lanka and other International Organisations and put it up for approval to the 104<sup>th</sup> Consultative Committee Meeting of SACEP held on 07.12.2007. The Consultative Committee decided that they will send the form to their country governments for comments. The Government of India has sent their suggestions to be included in the Performance Appraisal and the 105<sup>th</sup> and the 106<sup>th</sup> CC Meeting suggested that other countries should expedite sending their suggestions, if any, considering the urgency of the matter. The other countries have not yet sent in their comments.

The Secretariat, therefore, finalized a draft Performance Appraisal Form for the Director General, after incorporating the suggestions received from India and forwarded same to the National Focal Points through the Director General's letter dated 7<sup>th</sup> May 2008, for their comments and approval.

As decided by the 10<sup>th</sup> GC.SACEP, this Performance Appraisal should be agreed upon at the National Focal Point meeting of 20<sup>th</sup> May 2008 at Jaipur, India and subsequently sent to the 11<sup>th</sup> Meeting of the Governing Council of SACEP on 22<sup>nd</sup> May 2008 for information.

The National Focal Point Meeting is requested to take suitable decision.



## **REPORT**

### **THE TENTH MEETING OF THE GOVERNING COUNCIL**

### **South Asia Co-operative Environment Programme (SACEP)**

**25 JANUARY 2007  
KATHMANDU, NEPAL**

GC10.SACEP/NFP/D5 /Agenda Item 7.3 (**Annex XX**) shall be amended accordingly.

## **10.2 Appointment of Director General on Merit Basis**

The meeting considered the information contained in the document GC10.SACEP/NFP/D6 (Agenda Item 10.2) and noted the Decision taken at the 3<sup>rd</sup> Special Session of GC with regards to the recruitment of the Director General of SACEP on merit basis from the South Asia Region for a non-renewable term of 5 years and also noted that a written reservation was sent to the Chair of GC, therefore, the recruitment shall be based on the existing procedure which is three years.

However, the meeting further considered that a possible extension of two years may be granted to the 3 year term based on a performance appraisal of the Director General. Such performance appraisal shall take place prior to the end of the 2<sup>nd</sup> year of the tenure.

The criteria for performance appraisal of the Director General shall be developed by the member states. The performance appraisal shall be agreed upon by the National Focal Points at a meeting and subsequently sent to the 11th Meeting of the Governing Council of SACEP for information.

In whichever case, it is agreed that no two consecutive terms shall be held by the same country.

### **Other matters Discussed**

The meeting retreated the importance of the meeting of National Focal Points for at least twice a year.

It is agreed that National Focal Point Meeting should be held at SACEP host country

## **11. CLOSURE OF MEETING**

The Meeting considered the Report on 23rd January 2007, and adopted the above recommendations for submission to the 10th Governing Council for its endorsement.

The Chairman thanked all delegates for their co-operation and the Secretariat for facilitating, in making the meeting a success.